

North Market Development Authority Executive Committee Meeting Minutes

Minutes

August 23, 2022, CH Training Room - Google Meets

Attending: Rick Harrison Wolfe, George Kauffman, Rick Grady, Melissa Diethelm, Nic Crum, Adrienne Keves, David Babner, Ken C. Paul, Meghan Brouillette & Linsey Burklo, Peggy Outcult,
Absent:

1. **Welcome, 4: 06 pm**
2. **July 2022 Financials + Audit Review**
 - a. Trending Up/ all in all in a good position- will be up in operating due to 2 non forecasted events.
 - b. BHM is just NMDT - and expense hit just NMDT
3. **Director Reports**
 - a. **Facility Operations/Downtown- Peggy**
 - i. Merchant Build Out - normally build offsite and plug and play. DoDo Donuts - with the materials sitting on site - change in permit approach and now -need to get a permit for this build out. If anything is attached to the floor - a building permit will be required. So we will move forward at that point. The permit process will hopefully not delay anything because they are waiting on the Hood. which isn't expected until the end of October.
 1. Keep new permitting approach in mind for future Merchants
 - ii. Matt Esber assisting with lease/contract review - specifically for the HCT space
 - iii. Review summary of Merchant/Rockbridge/City meeting
 - b. **Facility Operations, Bridge Park - Linsey**
 - i. Tenant updates occurring.
 - ii. AC issues have been fixed.
 - iii. Hood Cleaning occurring.
 - iv. Getting updated alternative bid on Trash/Recycling.
 - v. Exterior Doors - working on getting fixed. Matter on getting parts.
 - vi. Getting bids - for commercial faucets
 - c. **Communications/Marketing/Events**

- i. Wine Fest - Meghan email sent around details. Looking for Board Member involvement.
- ii. Large Material downtown private event (over 800 people); private events at BP

4. MT Update

- a. Review Merchant Summit Recap
- b. Every side of the building has something going on at this point.
 - i. Goal for the City Work to be completed by the end of February.
 - ii. Electrical work completed for “hole in the ground” prep - expected lot closing November 2022
- c. Parking for the next 3 years is at the Convention Center Garage

5. Bridge Park Update

- a. Kintsugi Sushi - many difficult meetings about CAM/ rent
- b. About to sign lease with the Bar - wine Bar concept - moving retail wall to where the floral space was - hope to have open by the end of the year
- c. Close to lease for former Black Raddish space - Cuban concept
- d. Hai Poke?
- e. HCT expansion -

6. Downtown Merchant Updates

- a. Back to pre-pandemic numbers- Mondays/Convention activity picking up.

7. New Business

8. Adjournment: 4:42PM